



# CNA Environmental LLC.

27 Kent Street  
 Ballston Spa, NY 12020  
 (518) 884-0800  
 Fax# (518) 884-0801

172 Ridge Street  
 Glens Falls, NY 12801  
 (518) 792-1170  
 Fax# (518) 792-1261

Main Office and Lab  
 M-F 8:00 AM - 4:30 PM Sat 10:00 AM - Noon

Satellite Office (Sample Receipt)  
 M-F 8:00 AM - 3:30 PM

## Chain of Custody Form

|   |  |   |
|---|--|---|
| Owner Name & Property Address of Site Sampled | Contact Phone  | Person taking sample(s)                       |
|   | Public Water Supply#:  | Sample Source (public water, well, pond, etc) |
|   | Water Types: DW = Drinking water (chlorination, UV system, residential well)<br>Raw = Untreated source water, NPW = Non-potable other (ie lake), WW = waste water. |   |

| Lab ID (CNA Use) | Sample Point | Date | Time | AM<br>PM | Grab or<br>Composite | Water<br>Type | # of<br>bottles | Analysis<br>Required |
|------------------|--------------|------|------|----------|----------------------|---------------|-----------------|----------------------|
|                  |              |      |      | A/P      |                      |               |                 |                      |
|                  |              |      |      | A/P      |                      |               |                 |                      |
|                  |              |      |      | A/P      |                      |               |                 |                      |
|                  |              |      |      | A/P      |                      |               |                 |                      |
|                  |              |      |      | A/P      |                      |               |                 |                      |
|                  |              |      |      | A/P      |                      |               |                 |                      |
|                  |              |      |      | A/P      |                      |               |                 |                      |
|                  |              |      |      | A/P      |                      |               |                 |                      |
|                  |              |      |      | A/P      |                      |               |                 |                      |
|                  |              |      |      | A/P      |                      |               |                 |                      |
|                  |              |      |      | A/P      |                      |               |                 |                      |
|                  |              |      |      | A/P      |                      |               |                 |                      |
|                  |              |      |      | A/P      |                      |               |                 |                      |
|                  |              |      |      | A/P      |                      |               |                 |                      |
|                  |              |      |      | A/P      |                      |               |                 |                      |
|                  |              |      |      | A/P      |                      |               |                 |                      |
|                  |              |      |      | A/P      |                      |               |                 |                      |
|                  |              |      |      | A/P      |                      |               |                 |                      |
|                  |              |      |      | A/P      |                      |               |                 |                      |

|                  |   |            |
|------------------|---|------------|
| Relinquished by: | Received by:                            | Date/Time: |
| Relinquished by: | Received by:                            | Date/Time: |
| Relinquished by: | Received by Laboratory in Ballston Spa: | Date/Time: |

CNA Environmental, LLC's mission is to be certified by the New York State Dept. of Health to perform the following analyses:  
 Potable water: alkalinity, calcium hardness, chloride, coliform, color, conductivity, copper, corrosivity, e. Coli, fluoride, iron, lead, manganese, nitrate, nitrite, odor, pH, silver, sodium, solids (total dissolved), standard plate count, sulfate, turbidity and zinc.  
 Non-Potable water: ammonia, BOD, CBOD, coliform (fecal and total), chromium, e. Coli, hardness (total), iron, lead, manganese, nickel, nitrate, nitrite, pH, phenols, silver, solids (dissolved, settleable and suspended), specific conductance, sulfate, sulfide, turbidity, and zinc.  
 CNA also conducts hardness (total) and sulfide on potable water and dissolved oxygen on non-potable water.  
 All other analyses will be forwarded to an NYS DOH ELAP/NELAC approved laboratory. CNA reserves the right to use an approved laboratory for any and all analyses in the event that CNA is unable to perform an analysis.  
 Sample Retention Times: Finished products are kept until code date unless otherwise advised. Environmental sponges, water, and any other samples that have a 'hold time' will not be saved after testing is complete, unless otherwise instructed by the regulatory body. Any atypical results: the client is contacted ASAP and CNA retains the sample based on the direction given by the client on how to proceed.

|                                  |                         |                     |
|----------------------------------|-------------------------|---------------------|
| <b>CNA USE ONLY</b>              | COC Complete: Y N       | Temp. Upon Receipt: |
| Samples were: Ship / Hand / Drop | Properly Preserved: Y N | On Ice/Cooling: Y N |
| Containers Intact: Y N           | Labels Match COC: Y N   | Method of Payment:  |

|                          |  |
|--------------------------|--|
| Mailing/Billing Address: | Comments:  |
| Email:                   | Chlorine Residual (mg/l):<br>Na <sub>2</sub> S <sub>2</sub> O <sub>3</sub> Used: Y / N |